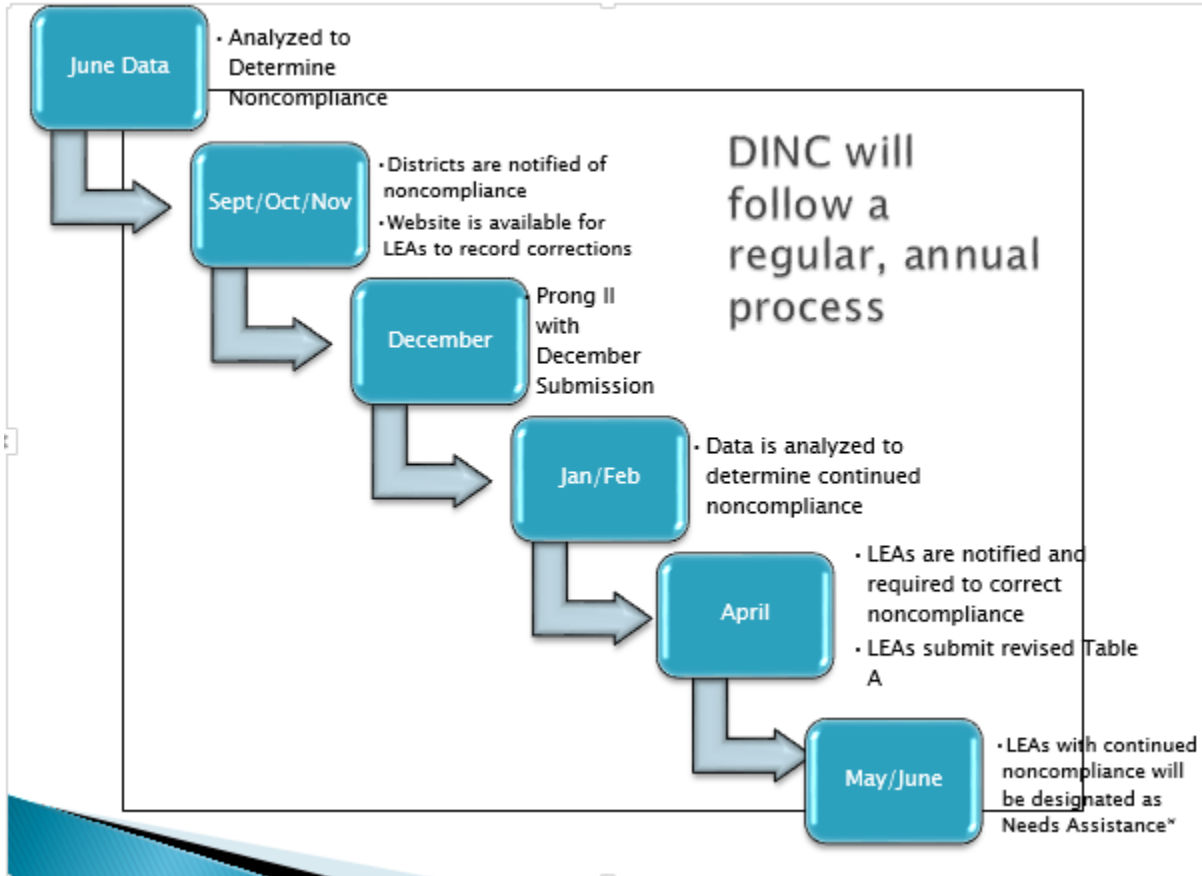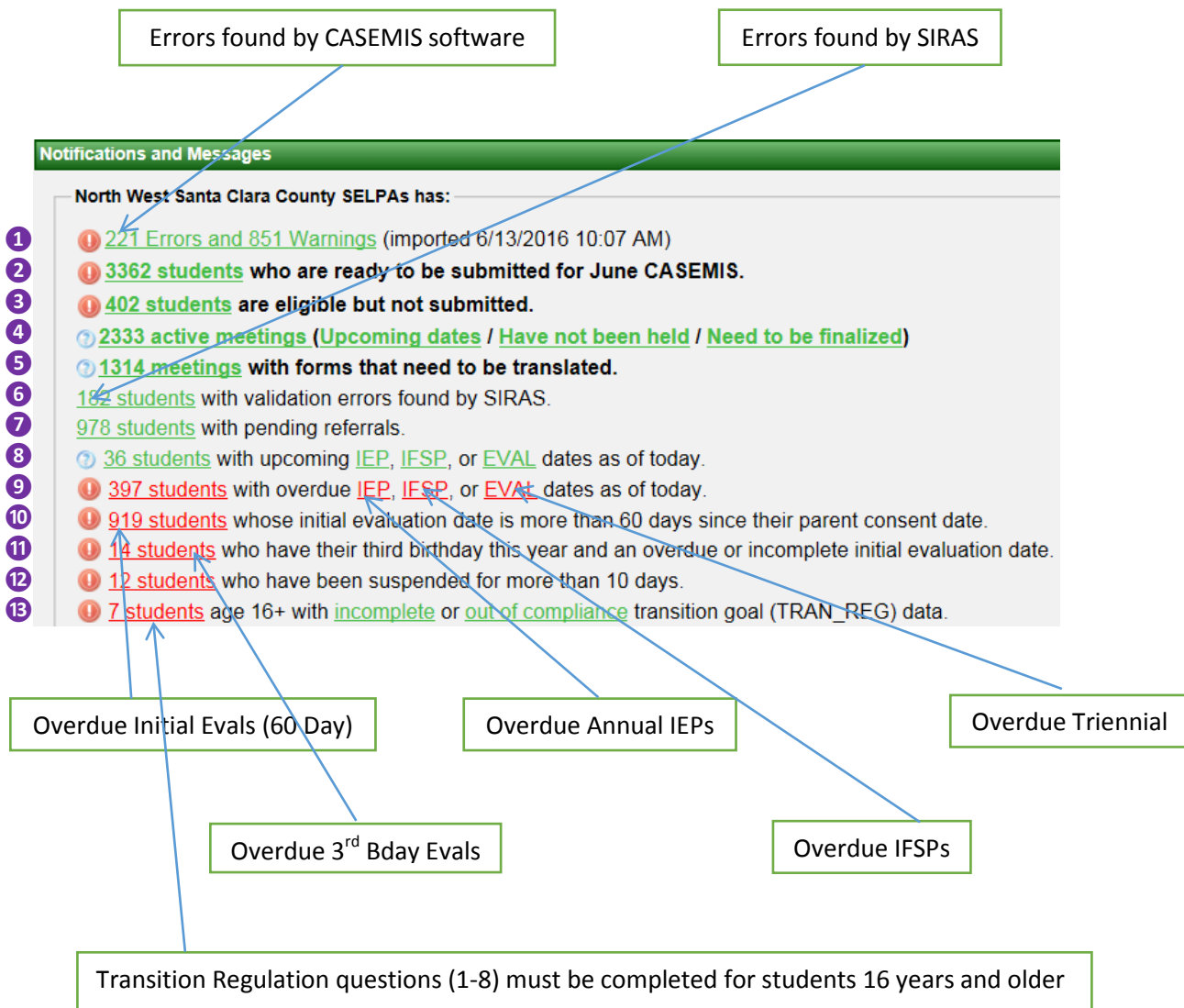# DINC Review Process

General Information

- If your district was found to have Data Identified Noncompliance (DINCs) for June 2016 pupil count, your superintendent was notified via a notification letter that was emailed and a password to the CDE DINC portal. You may need to hold meetings, if the late annual or triennial has not been held, to correction transition items and/or make data corrections in SIRAS. Then, document corrective actions for overdue IEPs, EVALs and for Transition items or submit compliance plans for 60 Day Timelines or C to B Transitions.

- The DINCs are coming from data that was analyzed in relationship to three compliance indicators from the California State Performance Plan and two federal time frame requirements:
    1. Indicator 11: One hundred percent of children were evaluated within 60 days of receiving parental consent for initial evaluation.

    2. Indicator 12: One hundred percent of children eligible for Part B are referred by Part C and have an individualized education program (IEP) developed and implemented by their third birthday.

    3. Indicator 13: One hundred percent of youth aged 16 and above have an IEP that includes the eight required elements of secondary transition planning.

    4. Federal time frame requirements for:
        - Annual IEP meeting
        - Triennial re-evaluation to determine the student's continued eligibility

- Correction of noncompliance includes: providing evidence of the corrective action, the date and location of corrective action.

- Your district must correct the identified noncompliant findings and with complete corrections by November 30, 2016.

- If your district has DINCs in the Fall, you must be 100% compliant for December 2016 pupil count to avoid Prong II status in the Spring.

DINC Overview

How to find CURRENT Non-Compliant items in SIRAS:

1) Log into the SIRAS.

2) Go to your SIRAS Home Page and look for ALL items that are non-compliant (only those warnings and DINCs that are an issue for the district will appear):

Errors found by CASEMIS software

Errors found by SIRAS

Notifications and Messages

North West Santa Clara County SELPAs has:

1. 221 Errors and 851 Warnings (imported 6/13/2016 10:07 AM)
2. 3362 students who are ready to be submitted for June CASEMIS.
3. 402 students are eligible but not submitted.
4. 2333 active meetings (Upcoming dates / Have not been held / Need to be finalized)
5. 1314 meetings with forms that need to be translated.
6. 182 students with validation errors found by SIRAS.
7. 978 students with pending referrals.
8. 36 students with upcoming IEP, IFSP, or EVAL dates as of today.
9. 397 students with overdue IEP, IFSP, or EVAL dates as of today.
10. 919 students whose initial evaluation date is more than 60 days since their parent consent date.
11. 14 students who have their third birthday this year and an overdue or incomplete initial evaluation date.
12. 12 students who have been suspended for more than 10 days.
13. 7 students age 16+ with incomplete or out of compliance transition goal (TRAN_REG) data.

Overdue Initial Evals (60 Day)

Overdue Annual IEPs

Overdue Triennial

Overdue 3rd Bday Evals

Overdue IFSPs

Transition Regulation questions (1-8) must be completed for students 16 years and older

3) Review all warnings and make corrections when possible.

4) All errors must be corrected.

5) Make sure all non-compliant items listed have been addressed.

SIRAS Homepage Information: Potential DINC items are in **BOLD** below.

❶ **List of errors and warnings found by CASEMIS software. The date and time listed on the homepage is when the CASEMIS verification results were posted in SIRAS. The data for CASEMIS verifications is extracted regularly as we approach Dec 1. Changes made in the data that address errors and warnings will be reflected in the *next* extraction. Refer to the import day and time.**

❷ Students with submitted records for CASEMIS that were updated afterwards. The student record must be verified and resubmitted for CASEMIS if needed.

❸ Student records that need to be submitted for CASEMIS for the first time in this pupil count.

❹ List of students that have active meetings that have not been finalized.

❺ Finds all meetings where 'Translation Needed' has been checked but the 'Translation Complete' has not has not been selected.

❻ **List of errors and warnings found by SIRAS**.

❼ List of students with pending referrals.

❽ List of students with upcoming IEPs, IFSPs and triennials.

❾ **List of students with overdue IEPs, IFSPs and triennials. Even when a valid delay reason is entered, the total number of overdue IEPs will not decrease. Late IEPs will generate DINCs for your district.**

❿ **All students with overdue initial evaluations will be listed. Even when a valid delay reason is entered, the total number of overdue records will not decrease. Only students with late initial evaluations and delay reasons not accepted by CDE will generate DINCs.**

⓫ **All students with overdue 3rd birthday evaluations will be listed. Even when a valid delay reason is entered, the total number of overdue records will not decrease. Only students with late 3rd birthday evaluations and delay reasons not accepted by CDE will generate DINCs.**

⓬ List of students with discipline information (suspensions and expulsions in whole days) entered in SIRAS.

⓭ **List of students with incomplete or missing transition regulation information.**