DRDP Instruments For Special Education Fall 2022
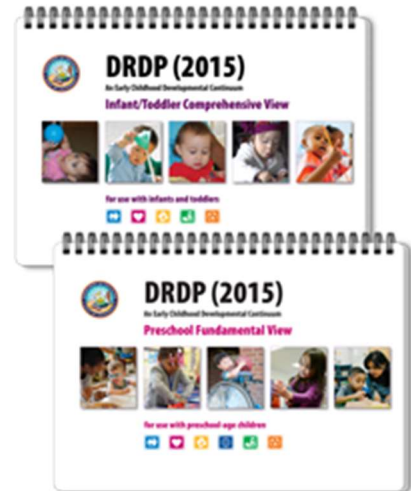
Welcome back! This fall, we are returning to assessing all preschool children with IEPs with the DRDP (2015) Preschool Fundamental View and assessing infants and toddlers with IFSPs with the DRDP (2015) Infant/Toddler Comprehensive View.
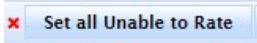
What you need to know:

- The Information Page has been updated with changes and clarifications to the "Child's Educational Setting" options. Please discard any previous versions that you may have.
  Preschool Information Page and Rating Record
  Infant/Toddler Information Page and Rating Record
- The name of the "DRDP (2015) Infant/Toddler View" has been changed to the "DRDP (2015) Infant/Toddler Comprehensive View" to align with the version used in early education programs. No changes have been made to the assessment—just the name.

We wish you a successful school year.

- ✓ When must children begin services to be included in the fall assessment?
  - o Before Nov. 1st
- ✓ When must assessments be completed?
  - o Between Sept. and Dec.
- ✓ All DRDP entered into Siras is auto sent to DRACCESS.

- **Some TK students are now eligible based upon their birthdate.**
- **If a student was born between 11/1/2016 and 10/31/2022 AND they are of grade Infant, preschool ~~or TK~~, they are eligible for DRDP.**
- All DRDP data will be reported to DRACCESSdata.org by SELPA. SELPA cannot do this until all staff enter DRDP data into SIRAS first.
- Please use the DRDP Predefined queries to monitor remaining DRDPs that need to be completed. This can be done with the DRDP Not Started/Incomplete pre-defined query.

- If students enrolled after the cutoff date of 11/1, please enter the district enrollment date as that will remove them from the DRDP Eligible List and thus any need for staff to try and enter all Unable to Rate when not needed.

- Any individual DRDP ratings where staff are unable to rate or observe, (other than absence) should be listed as Unable to Rate for a single measure. If the student was not observed or rated at all, however, then use the **Set all Unable to Rate** button to fill in all ratings as UR. For each student with All Unable to Rate, make note of their SSID and the reason for setting all measures as UR in the DRDP exception list. This list then will need to be provided to your District CASEMIS/CALPADS Staff person and SPED Director. The DRDP help sheet and DRDP Exception list can be found at: https://padlet.com/siras/siras4admins under reporting help.
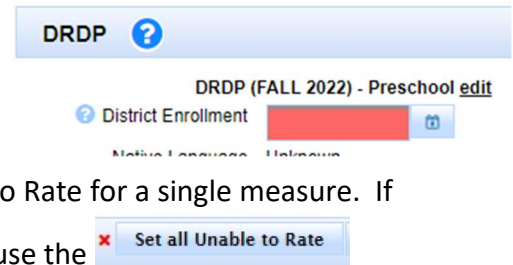
<mark>All DRDP ratings entered into Siras will be automatically uploaded to DRDP for staff, provided staff enter their DRACCESS login email into the DRDP ratings page in Siras for each DRDP.</mark>

All infants, preschoolers and some TK who have begun SPED services before Nov. 1st (in any district) will need to have a DRDP entered. This includes exited students and students for whom the team is doing an assessment and the student returns to gen ed as of Nov. 1st. In the case of the later, fill out the DRDP at the time you are finalizing the IEP. If a student transferred in during the window and currently enrolled in your LEA at the time, we turn in DRDP, you must turn in a DRDP. When accepting and sending a SIRAS transfer during the testing window (student moves schools), request/send the DRDP rating record or fill in the DRDP before sending the record. This will reduce duplicative efforts.

UPDATE: TK are no longer required to rate but if your SELPA suggests your district still collect it, you should. If any TK students are going to be rated it is important that the Educational Setting have the Transitional Kindergarten value selected.
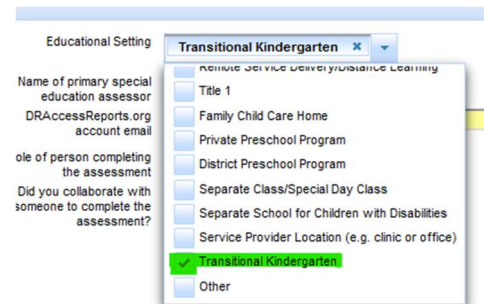
Finding DRDP Records:
1. Login to SIRAS.
2. Click on Search. 🔍 Search
3. Look under 'Predefined Queries' (click on word 'Predefined Queries' to toggle view of the buttons) and select the DRDP group desired.
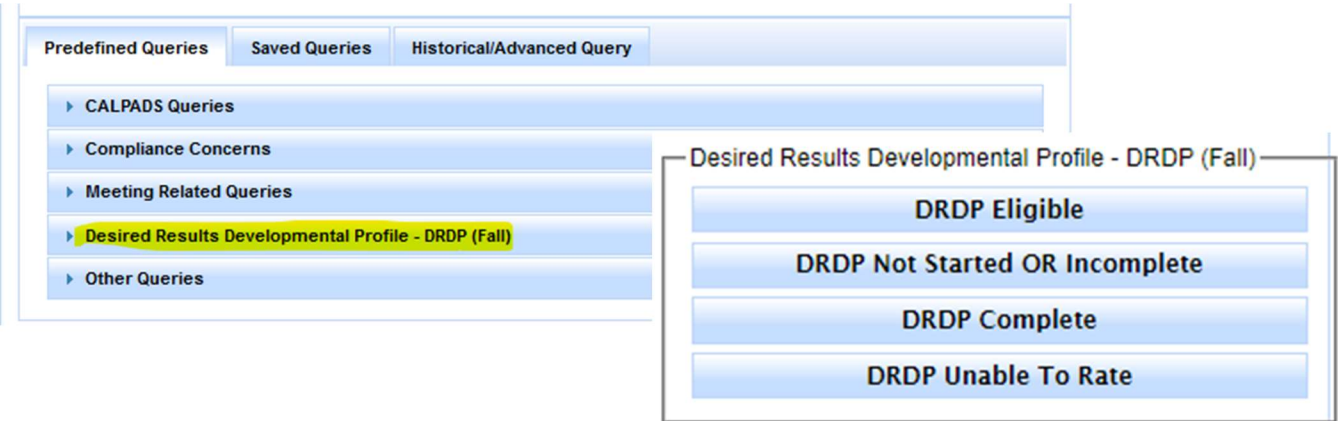
> ➢ **DRDP Eligible**: All student records that may need a DRDP.
> ➢ **DRDP Not Started or Incomplete:** All DRDP eligible that do not have a DRDP record started yet. Plus any DRDP that have missing information.
> ➢ **DRDP Complete:** All created DRDP records that have been started and validated with no SIRAS DRDP validation errors.
> ➢ **DRDP Unable To Rate** Records with UR for most of the ratings.

4. Click on 'Search to List' to show list of chosen students for DRDP.
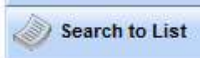
5. Click on 'Predefined Lists' to select custom DRDP Rating List
6. Use this ratings list to find a list of all Eligible.
7. Then you can search the list for students with All UR by looking at the count of UR per record.
8. TIP: Once you have the DRDP Ratings list in place, you can reset your search and do another search to list to view a new found set of ratings.
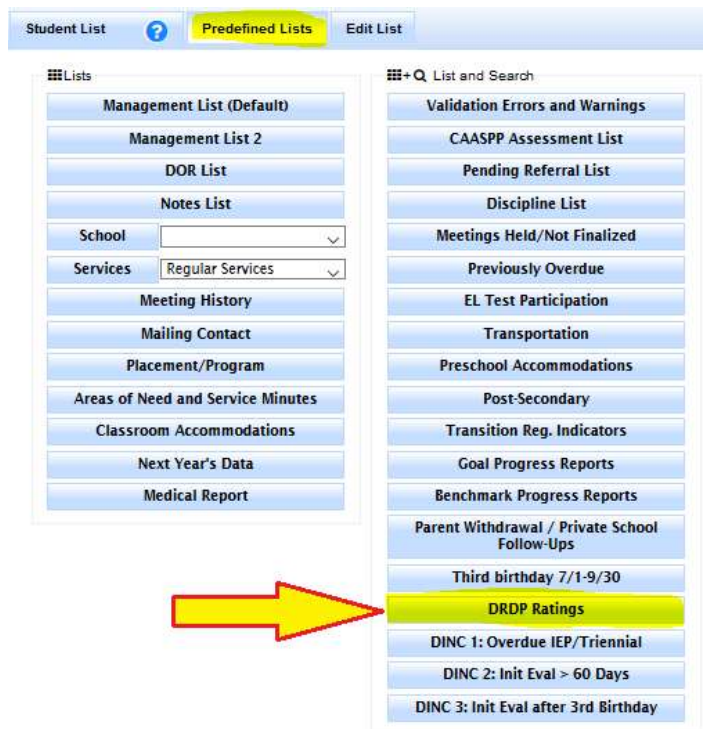
Using the 'set all' Unable to Rate button.

When to use Unable to Rate:
• *We want to make sure all eligible students have a DRDP, even if they are all Unable to Rate.*
• This is used only when the child is absent from the program for an extended period of time during the four to six weeks prior to submitting DRDP.
• The following are NOT valid reasons to indicate Unable to Rate
   • Not having enough time or enough information
   • The nature of a child's disability or the severity of a child's disability
   • Student never began Special Ed. services, which is an indicator the active status is not correct and the student should be pending or inactive.

DRDP Exception List: When DRDP are close to complete we use the All Unable To Rate query to generate a list of SSID's and the reasons for the Unable to Rate. This list is then reported to your SELPA contact.
Go to the siras4admins padlet, under reporting help, look for DRDP Exception List.

If manually reviewing your DRDP list.
Look for 39 unable to rate for the Preschool All Unrated.
Look for 29 unable to rate for the Infant All Unrated.
These DRDP must be listed in your Exceptions List provided to SELPA
Alternatively use the DRDP Unable to Rate predefiend query.

Create a DRDP record:

1. Select a student record and confirm a Case Manager has been assigned to this student.
2. Go to Student Info/Special Ed. Profile/Assessment Info/DRDP.
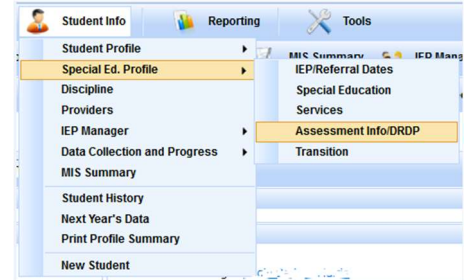
3. Scroll down to view 'DRDP' area.
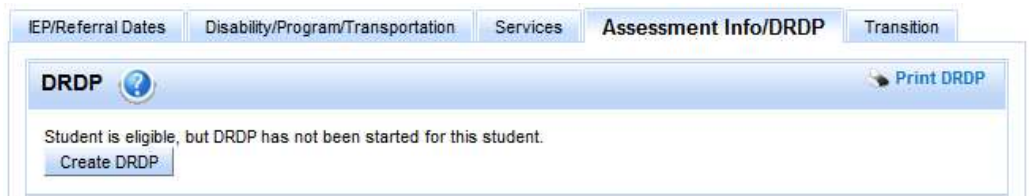
4. Click on 'Create DRDP' to start data entry.
5. Fill in DRDP data and click 'Validate' when complete.
6. Fix listed validation errors, re-validate until error free.

NOTES:

o   If Assessor Name is blank, delete DRDP before entering ratings, go back to MIS Summary, assign a Case Manager and recreate DRDP.

- Assessor Name can be entered by hand if no Case Manager is applicable or if DRDP was already filled out.
- If a student is assessed as an Infant but then changes grade to Preschool (during the assessment period), use edit button to force DRDP to retain Infant Assessment Data.
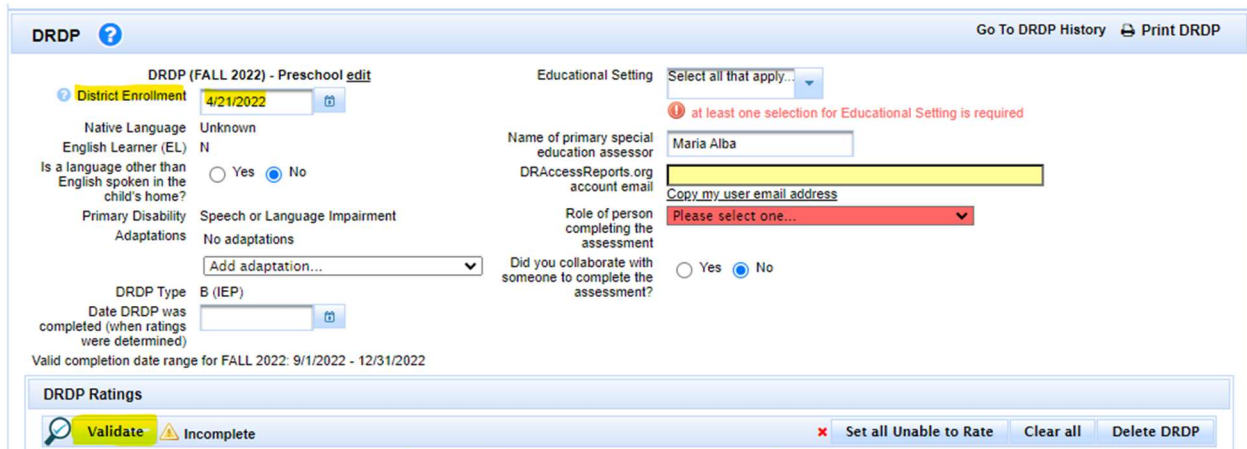

DRDP Buttons:
- **Validate:** Validate DRDP record for data entry errors. (shown in upper right-hand corner)
- **Set all Unable to Rate:** Will fill out all Unrated Reasons with rating value of 'Unable to Rate.'
- **Clear all:** Will clear out all data entry.
- **Delete DRDP:** Will completely remove DRDP record if filled out in error.

Fall 2022 Completion/Observation date range: Sept. – Dec. 2022

Finding DRACCESS Errors:

1. Login to Siras
2. Click on the ## CALPADS Submission Errors/Warnings link
3. Type DRDP into the 'Find by Code' box and click Search
4. Click on the Find students with: 'Error Code DRDP' button.
5. The last step will find only the records with remaining errors to fix.
6. The most predominant error to fix now is missing 'Educational Setting'
   Invalid Field Values - No settings specified for child
7. Fixing this missing data is our main priority now.
8. After fixing any missing Data, click the Validate button.
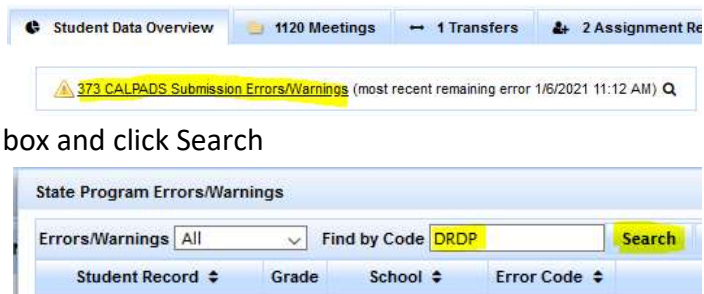
Siras is auto sending your data to DRACCESS.org!!

Just make sure you enter your correct DRACCESS email into the DRDP Ratings area of Siras when filling out the ratings..

All DRDP are automatically uploaded to DRACCESSdata.org.

Login there to print student level reports.

Any questions on above procedure or validation errors please contact our Support at: support@sirassystems.com **or call us at 1 (844) 337-4727**