

Initial Evaluation already happened - questions about starting another meeting

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I am trying to do an Initial IEP for a student who previously found eligible but parents declined FAPE only and didn't want to participate. SIRAS won't allow me to create the initial IEP.

That is correct as the student is currently still eligible, just not participating. An Initial IEP is not appropriate in this case. Only when the student is currently Not Eligible is another Initial IEP warranted. In this case the record should be inactive as of the initial IEP meeting date with inactive reason eligible, not participating. This SWDS 2 status should be seen in CALPADS and the eligible no services archive with the archive date should be seen as the one archive on the MIS Summary page.

If this is a follow up meeting and we don't know if they will participate or not, make the record have active status of pending but do NOT remove the inactive non participation reason. This way staff can open the Triennial (or any meeting event other than initial) and if it is clear the student will not start participating after the meeting, close the meeting with the active status still pending (with inactive reason in place). That way SIRAS only reports MEET only.

If it is clear the student will start participating as of the plan effective date of the meeting, then have your District SPED person change the active status from pending to Active and clear out the inactive reason prior to finalizing the meeting. That way SIRAS will know to also send a SWDS 1 to update CALPADS about the change in participation status.

I am trying to do an Initial IEP for a student who was previously in SpEd and dismissed (Found no longer eligible or Withdrawn), but the program won't let me

To start a 2nd Initial for an exited student, if exit was "returned to regular ed, no longer eligible" SIRAS will allow you to create a 2nd Initial Evaluation for the student. It will replace the old referral data with the new referral data automatically. No need to do anything in the MIS Summary page for a 2nd Initial, just create the meeting in the IEP Manager.

The reason you may not be able to open the meeting is because someone tried to 'fix' Siras by removing the inactive date and reason. In that case the Inactive reason and date must be put back before Siras will allow the secondary initial IEP to be created.

I am trying to do an Initial IEP for a student who was previously referred but found not Eligible (DNQ)

This is like the situation above. To start a 2nd Initial for a student who is a DNQ, if Plan Type is 'Not Eligible' SIRAS will allow you to create a 2nd Initial Evaluation for the student. It will replace the old referral data with the new referral data automatically. No need to do anything in the MIS Summary page for a 2nd Initial, just create the meeting in the IEP Manager.

The reason you may not be able to open the meeting is because someone tried to 'fix' Siras by removing the inactive date and reason. In that case the Inactive reason and date must be put back before Siras will allow the secondary initial IEP to be created.

How do I get rid of the extra IEP pages that are not needed if a student is not eligible for services on an Initial IEP?

As soon as you check the Not Eligible or 'Exit' box on the Student Information and Services page, the extra pages will no longer be required and will drop off your list. If you find you made a mistake, and the student is eligible, put in the disability and uncheck the box and the other required forms will be back on the list.

When the 'exit' easy button is used in the IEP forms to exit the student, the references to eligibility and services will be removed from the meeting forms.

There is no need to manually remove the services from the services form.

It is ok that the services are left in place on the MIS Page, they are a record of the plan the student exited from.

We had an initial IEP but the parents declined FAPE at the time. Now parents want to discuss starting services.

Change the status of the SIRAS record from Inactive to Pending DO NOT REMOVE INACTIVE REASON/DATE yet.

Open a meeting in the IEP manager, anything but an Initial Evaluation. If student is due for annual or triennial, those can be opened.

If the new meeting will be an amendment or other review, that also can be used to discuss slight changes to the declined plan to get it to a point the plan will be accepted.

If it is clear even after the meeting the family will not begin to participate, then close the meeting as usual. SIRAS will report MEET only if appropriate. Record can be made inactive, we would keep the original inactive date and inactive reason in place.

If it is clear that the family will begin to participate, be sure to make the record active prior to closing the meeting.

CALPADS Note: By making the record active, this ensures SIRAS will send a SWDS 1 to CALPADS (assuming the previous archived transaction on MIS is the SWD 2, parents declined FAPE)

At the most recent initial evaluation, the student was found eligible by the team, but the parents didn't accept the eligibility. What type of meeting do we use?

If the parents didn't accept the eligibility, even though they were found eligible, then the student is considered Not Eligible.

The next meeting type would be an Initial evaluation.