

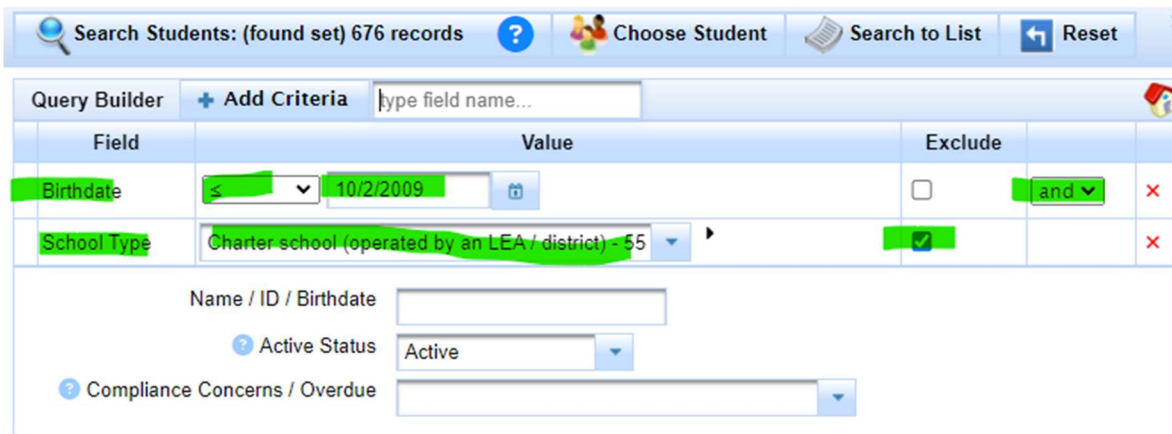
This is a report that can be run at the SELPA level or at District level.

This is when we need breakdowns of 15 year or older students by district and school.

Typically when run by SELPA the report needs to be run with two queries.

1. All students 15 or older as of the census date (who are not at a type 55 charter)
2. All students 15 or older as of the census date (who are specifically at a type 55 charter school)

Students 15 years or older not at type 55 Charter:



Search Students: (found set) 676 records

Query Builder + Add Criteria type field name...

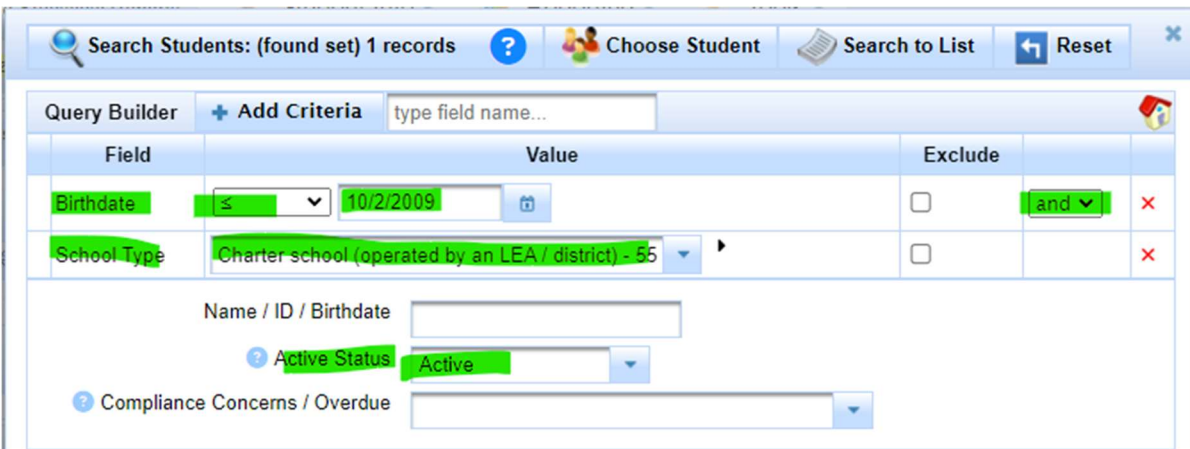
Field	Value	Exclude	
Birthdate	≤ 10/2/2009	<input type="checkbox"/>	and
School Type	Charter school (operated by an LEA / district) - 55	<input checked="" type="checkbox"/>	

Name / ID / Birthdate

Active Status: Active

Compliance Concerns / Overdue

Only students 15 years or older at type 55 Charter:



Search Students: (found set) 1 records

Query Builder + Add Criteria type field name...

Field	Value	Exclude	
Birthdate	≤ 10/2/2009	<input type="checkbox"/>	and
School Type	Charter school (operated by an LEA / district) - 55	<input type="checkbox"/>	

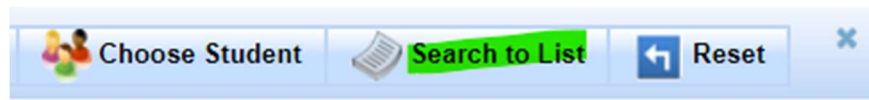
Name / ID / Birthdate

Active Status: Active

Compliance Concerns / Overdue

- We will do the first query
- Run the report
- Print the report with custom title
- Then modify the query it for the second query.
- Repeat the process for the second report.

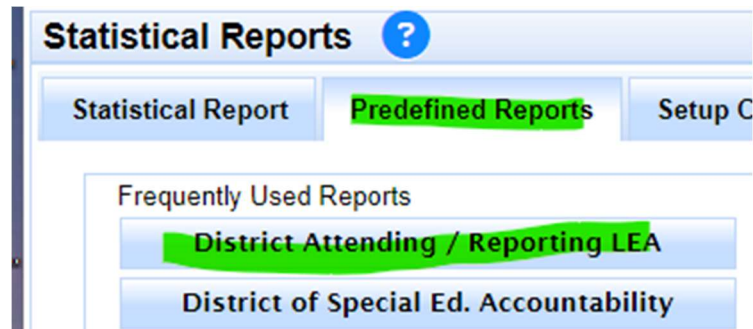
After you click Search To List at the top of the query box



We will be going to /reporting/statistical reports/predefined reports

Go to Predefined Reports

Run the District Attending/Reporting LEA Report



Click on Setup Custom Report

Add School Attending to the right hand column

Pick Label and Code as the Show Label/Code option

Click Generate Report

Statistical Reports ?

[Statistical Report](#) | [Predefined Reports](#) | **Setup Custom Report** | [Goals Reports](#) | [Audit Reports](#)

Data Set: Found Set

Report Layout: Grouped List Matrix Table

Show Label/Code: Label Abbreviation Code Code and Label Label and Code

Show Label/Code (Secondary Field): Same as primary field Label Abbreviation Code Code and Label Label and Code

Show Percentages:

Service Minutes Total: Daily Monthly

Generate Graph:

Choose Fields:

- School Identification
 - School Attending
 - District Attending
 - SELPA
 - School Group
 - School Type
 - District of Special Ed. Accountability
 - District of Geographic Residence
 - School of Residence
 - Eligible for ESY
- Demographics
 - Grade
 - Age

Generate Report

Click Print

Statistical Reports ?

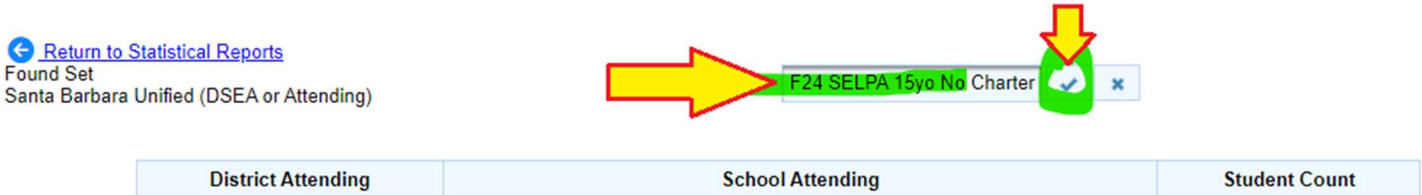
[Statistical Report](#) | [Predefined Reports](#) | [Setup Custom Report](#) | [Goals Reports](#) | [Audit Reports](#)

[Refresh](#) | [Download as CSV](#) | **Print**

Student Count by District Attending, School Attending

District Attending	School Attending	Student Count
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At this point if you want to have a custom report title, click the Cancel button in the print Command..



You can type something like the Census abbreviation for Fall 1 2024 as F24 the include in the title if that report contains 15yo and up students only by District and school name.

Then click the check mark to save the new title.

Then use CTRL or Command + P key to do the browser print command.

Or use the three dot or three line icon in the upper right hand corner of your browser to access the menu and find the print option.

You will then want to name the two reports something like:

10022024_15PlusAtCharterSchoolByDistrict.PDF

10022024_15PlusNotAtCharterSchoolByDistrict.PDF

