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Sent: Monday, June 2, 2025 2:21 PM
To: Brian Marcontell <brian@sirassystems.com>
Cc: Steve C. Ormbrek <steve@sirassystems.com>; Michael Brown <michael@sirassystems.com>
Subject: SIRAS Update 6/2/2025

Hi All,

Quick update on three things, more to follow soon.

Hope everyone is doing well.

- **DRDP Not Started/Incomplete**
- **Pending Meeting vs Meeting in Progress**
- **End of Year Initials**

DRDP Not Started/Incomplete:

DRDP ratings were due to be input into SIRAS by last week, yet there are still several hundred outstanding records missing those ratings.

Please work to get those transcribed into SIRAS asap.

You can use the following predefined query to find them.

/search/predefined queries/Statewide Assessment/DRDP Not started or Incomplete.

If a student started participating after 4/1 and is on this list but should not be, adjust the district enrollment date to the date they started participating at your LEA

Pending Meeting vs Meeting in Progress:

Pending as of-

For Annuals and Triennials, we only need 'pending as of' meeting archives created if the Annual or Triennial that is or will be overdue has a meeting date that will be after 6/30/2025.

Outside the EOY4 date range. Make sure the Annual or Triennial has already been created, the pending as of date is = to the date the meeting event was created in the IEP Manager.

For Initials, any records with parental consent prior to 6/30/2025 and a meeting that will be after 6/30/2025 must have a pending as of archive created.

Meeting in progress:- We can only archive meeting in progress after the meeting date has passed, we can't send future Meeting in progress, as that really is a pending as of.

If a meeting will be closed before your district does LEA Approve for EOY4, no meeting in progress for a meeting dated 6/30 or earlier will be needed.

If a meeting will not be closed before your district does LEA approve for EOY4, and the meeting date is prior to 7/1, then send a meeting in progress by archiving the MIS on or after the meeting date but not before.

End of Year Initials:

End of Year Initials are the initials happening now, with meeting dates prior to 7/1 where the students won't be starting to participate until after 6/30.

These initials should be inspected carefully to see that the plan effective date and service start dates reflect the date in the future when participation is expected to start.

When the meetings are closed this year, we want them closed as Eligible No Plan, future start date code 12. It is ok that they become Inactive.

When the student returns in the fall, we make them active at that time and archive a plan adoption type active archive that will automatically report the SWDS 1 signifying their start on participation next year.

**As always if you have any questions on this, don't hesitate to email
support@sirassystems.com**

Kind regards,

Brian

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